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1. Writing Guide

1.	Journal of Ushuluddin invites scholars and experts in the field of Islamic Studies, especially those related to the focus and scope of the Journal of Ushuluddin.
2.	The articles submitted are original works, have never been published, and are not being reviewed by the other journals.
3.	Manuscripts are typed in Microsoft Word format, Times New Roman font, 12 pt font, one and a half spaces, A4 paper size, and writing length ranges from 15 to 25 pages. Manuscripts can be sent via email jurnal.usnuluddin@uin-suska.ac.id
4.	Articles are written in Indonesian or in English. Below the article title, the author's name and author's members (if any), the address of the author's institution, and the author's email address are listed. If the author consists of more than one person, it is enough to include the email address of the main author. If the authors' institutions are different, all the addresses of the authors' institutions are included.
5.	Articles must be occupied with an abstract of 150 to 200 words in length in English and Indonesian, and keywords of 3 to 5 words. Abstracts for articles originating from research reports contain the objectives, methods, and findings of the study.
6.	<p>Articles submitted must contribute something new in the field of Ushuluddin. The systematics of writing articles originating from the library research are as follows:</p> <ul style="list-style-type: none"> • Introduction: Explains the background of the need to discuss the topic being studied. • Discussion on the main theme of the writing: describes the main theme of the study which is stated in the form of sub-sections or sub-titles. This section also contains the author's analysis of the main themes. • Conclusion: presents the main findings of the study. • References: the bibliography is made regularly and alphabetically. Every reference in the footnote must be listed in the bibliography. <p>While the articles that come from the field research with the systematics of writing are as follows:</p> <ul style="list-style-type: none"> • Introduction: explains the theoretical background, related studies, and the purpose of conducting the study. • Method: describes how the study was carried out, including the type of research, the methods used, the data collection techniques, the data analysis techniques, and other things deemed necessary. • Findings and Discussions: the study findings must be clear. The discussion is an exploration of the importance of these findings, and also conducts discussions with various other research findings in a similar study. • Conclusion: presents the main findings of the study. • References: the bibliography is made regularly and alphabetically. Every reference in the footnote must be listed in the bibliography.

7. Footnotes and References are made in the Turabian style

- The bibliography must contain at least 80% of the main sources, which is from scientific journal articles, articles from research books, etc.
- The bibliography is a scientific publication of the last 10 years, except for references related to the Turat Books.

Example of writing a footnote:

SOURCE TYPE	FOOTNOTES WRITING FORMAT
(1) Book written by an author	¹ Neil Sheehan, <i>A Bright Shining Lie: John Paul Vann and America in Vietnam</i> (New York: Random House, 1988), 425.
(2) Book written by two authors	² John E. Schwarz dan Thomas J. Volgy, <i>The Forgotten American</i> (New York: Norton, 1992), 42.
(3) Book written by three authors	³ Kate Darian-Smith, Kay Schaffer, dan R. Poignant, <i>Captured Lives: Australian Captivity Narratives</i> (London: Menzies Centre for Australian Studies Monograph, University of London, 1993), 19.
(4) Book written by more than 4 authors	⁴ S. Alper et al., <i>Inclusion: Are We Abandoning or Helping Students?</i> (Thousand Oaks, CA: Corwin Press, 1995), 30. Originally this book is written by 4 authors; S. Alper, Schloss, P. J., Etscheidt, S. K., dan Macfarlane, C. A., <i>Inclusion: Are We Abandoning or Helping Students?</i> (Thousand Oaks, CA: Corwin Press, 1995).
(5) Book more than 1 edition	⁵ Syed Muhammad Naquib al-Attas, <i>Islam and Secularism</i> , second edition (Kuala Lumpur: ISTAC, 1993), 25. If an article is published in more than one edition, the editions need to be included because it is possible that the pages in one edition are different from other editions.
(6) Book edited or translated	⁶ Ibn Khaldūn, <i>Muqaddimat Ibn Khaldūn</i> , ed. ‘Alī ‘Abd al-Wāḥid Waḥfī (Kairo: Dār al-Ma‘ārif, 1957), 85. ⁷ Christian Cherfils, <i>Napolean and Islam: From French and Arab Documents</i> , translated from French by James Gibb-Stuart (Kuala Lumpur: Utusan Publications, 2000), 69.
(7) Book Article	⁸ Mohd. Azmi Omar, “Investment in Stock Market: Some Issues from the Islamic Perspective,” in <i>Konsep Perniagaan dalam Islam</i> , ed. Abdurrahman Raden Aji Haqqi dan Mohd. Sahrol Hj. Mohd. Roger (Brunei: Universiti Brunei Darussalam, 2002), 15.
(8) Book containing some articles and edited by 1 to 3 editors	⁹ Leonard Lewishon (ed.), <i>The Legacy of Medieval Persian Sufism</i> (London: Khaniqahi Nimatullahi Publication, 1992). ¹⁰ Wael B. Hallaq dan Donald Presgrave Little (ed.), <i>Islamic Studies Presented to Charles Adam</i> (Leiden: E. J. Brill, 1991). ¹¹ N. G. Johnson, Roberts, M. C., dan Worell, J. (ed.), <i>Beyond Appearance: A New Look at Adolescent Girls</i> (Washington, DC:

	American Psychological Association, 1999). In English the word “ed.” is the abbreviation for “editor” (person who edits) and “eds.” for “editors” (people who edit). This means the letter “s” at the end of the word “eds.” indicates that it is a plural word. In Indonesian, the plural word is indicated by writing the same word twice, not by adding the letter “s”. For example, the word “pena” (single word) and “pena-pena” (plural word), not “penas”. However, because of its length, it is sufficient to write “(ed.)”, Not “(eds.)” For editors, as it is in English.
(9) Journal article	¹² Christopher Policano, “Dueling Colas,” in <i>Public Relations Journal</i> 41, no. 11 (1985): 16.
(10) Journal article written by 4 people or more	¹³ Mohamad Sahari <i>et al</i> , “Inculcation of Values across the School Curriculum: Development and Validation of Teachers’ Orientation Scale,” in <i>Intellectual Discourse</i> 7, no. 2 (1999): 163.
(11) Journal article which is translated	¹⁴ Michel Chodkiewicz, “The Diffusion of Ibn ‘Arabī’s Doctrine,” translated from French by Cecilia Twinch, in <i>Journal of Muhyiddin Ibn ‘Arabi Society</i> 9 (1991): 45.
(12) Journal article from online database	¹⁵ John R. McRae, “Buddhism,” in <i>Journal of Asian Studies</i> 54, no. 2 (1995), <i>Periodical Abstracts Research</i> [database online], UMI-Proquest, GALILEO; accessed on May 13, 1996.
(13) Newspaper article	¹⁶ “Soal UN Bocor Lagi,” in <i>Riau Pos</i> , 16 April 2015, 2.
(14) Newspaper article from electronic database	¹⁷ Patrick O’Driscoll, “Baggage Conveyor Takes Suitcase Taste Test,” in <i>Denver Post</i> , 20 February 1994, B3, in <i>LEXIS/NEXIS</i> [database online], NEWS library, DPOST file; accessed on 13 May 1996.
(15) Magazine article	¹⁸ David Ansen, “Spielberg’s Obsession,” <i>Newsweek</i> , 20 December 1993, 112.
(16) Encyclopedia article	¹⁹ <i>Encyclopaedia Britannica</i> , 15 th edition, “Cold War.” Note that page numbers do not need to be included.
(17) Seminar proceeding	²⁰ Iskandar Arnel, “The Impact of Western-Modern Philosophy on Young Muslim Indonesian Students,” in International Conference Proceeding of ISTAC II: <i>Islamic Science in the Contemporary World: Islamic Science in Tertiary Education</i> , ed. Baharudin Ahmad (Kuala Lumpur: ISTAC-IIUM, 2011), 350.
(18) Research Paper/Thesis/Dissertation	²¹ Muhammad Fazli, “Epistemologi al-Ghazzālī (1058-1111) in <i>al-Munqidz min al-Dalāl</i> ,” (Unpublished undergraduate research paper, UIN Suska Riau, 2013), 35.
(19) Document from CD-ROM	²² United Parcel Service, “1994 Report to Shareowners,” 31 December 1994, in <i>LaserD</i> [CD-ROM] (Bethesda, MD: Disclosure, 1995).
(20) Internetor	²³ Federal Election Commission, “Receipts of 1996 Presidential Pre-Nomination Campaigns”; taken from

World WideWeb	http://www.fec.gov/pres96/pres1b.jpg ;Internet; accessed on 13 May 1996.
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Writing example of references:

SOURCE TYPE	THE FORMAT OF REFERENCES
(1) Book written by an author	Sheehan, Neil. <i>A Bright Shining Lie: John Paul Vann and America in Vietnam</i> . New York: Random House, 1988.
(2) Book written by two authors	Schwarz, John E. dan Thomas J. Volgy. <i>The Forgotten American</i> . New York: Norton, 1992.
(3) Book written by three authors	Darian-Smith,Kate, Kay Schaffer, dan R. Poignant. <i>Captured Lives: Australian Captivity Narratives</i> . London: Menzies Centre for Australian Studies Monograph, University of London, 1993.
(4) Book written by more than 4 authors	Alper, S., Schloss, P. J., Etscheidt, S. K., dan Macfarlane, C. A. <i>Inclusion: Are We Abandoning or Helping Students?</i> Thousand Oaks, CA: Corwin Press, 1995. NOTE: List all authors identified in the footnote as “et al.” or “and the others”.
(5) Book more than 1 edition	Syed Muhammad Naquib al-Attas. <i>Islam and Secularism</i> . Second edition. Kuala Lumpur: ISTAC, 1993.
(6) Book edited or translated	Ibn Khaldūn. <i>Muqaddimat Ibn Khaldūn</i> . Ed. ‘Alī ‘Abd al-Wāḥid Wafī. Kairo: Dār al-Ma‘ārif, 1957. Cherfils,Christian. <i>Napolean and Islam: From French and Arab Documents</i> .Translated from French by James Gibb-Stuart. Kuala Lumpur: Utu-san Publications, 2000. Chodkiewicz, Michel. <i>Seal of the Saints: Prophethood and Sainthood in the Doctrine of Ibn ‘Arabī</i> . Translated from French, <i>Le Sceau des Saints: Prophétie et Sainteté dans la Doctrine d’Ibn ‘Arabī</i> , by Liadain Sherrard. Cambridge: The Islamic Texts Society, 1993. NOTE: If you know, include the original title of the article like the third example above.
(7) Book Article	Omar, Mohd. Azmi. “Investment in Stock Market: Some Issues from the Islamic Perspective.” in <i>Konsep Perniagaan dalam Islam</i> .Ed. Abdurrahman Raden Aji Haqqi dan Mohd. Sahrol Hj. Mohd. Roger.Brunei: Universiti Brunei Darussalam, 2002.
(8) Book containing some articles and edited by 1 to 3 editors	Lewishon, Leonard (ed.). <i>The Legacy of Medieval Persian Sufism</i> . London: Khaniqahi Nimatullahi Publication, 1992. Hallaq, Wael B. dan Donald Presgrave Little (ed.). <i>Islamic Studies Presented to Charles Adam</i> . Leiden: E. J. Brill, 1991. Johnson,N. G., Roberts, M. C., dan Worell, J. (ed.). <i>Beyond Appearance: A New Look at Adolescent Girls</i> . Washington, DC: American Psychological

	Association, 1999.
(9) Journal article	Policano, Christopher. "Dueling Colas". <i>Public Relations Journal</i> 41, No. 11 (1985): 16-27.
(10) Journal article written by 4 people or more	Sahari, Mohamad, ..., ..., dan "Inculcation of Values across the School Curriculum: Development and Validation of Teachers' Orientation Scale". <i>Intellectual Discourse</i> 7, No.2 (1999): 155-70.
(11) Journal article which is translated	Chodkiewicz, Michel. "The Diffusion of Ibn 'Arabī's Doctrine". Translated from French by Cecilia Twinch. <i>Journal of Muhyiddin Ibn 'Arabi Society</i> 9 (1991): 42-62. NOTE: If you know, include the original title of the article like the third example in the sixth box above
(12) Journal article from online database	McRae, John R. "Buddhism". <i>Journal of Asian Studies</i> 54, no. 2 (1995). <i>Periodical Abstracts Research</i> . Database online. UMI-Proquest, GALILEO. Diakses pada 13 Mei 1996.
(13) Newspaper article	Not stated. <i>It is very rare for a daily newspaper to be included in the Bibliography, especially if it is only quoted once or twice. The appointment should be made in a footnote.</i>
(14) Newspaper article from an electronic database	Not stated. <i>It is very rare for a daily newspaper to be included in the Bibliography, especially if it is only quoted once or twice. The appointment should be made in a footnote.</i>
(15) Magazine article	Ansen, David. "Spielberg's Obsession". <i>Newsweek</i> , 20 December 1993, 112-6.
(16) Encyclopedia article	Not stated. <i>Famous reference books are not usually included in bibliographies.</i>
(17) Seminar proceeding	Arnel, Iskandar. "The Impact of Western-Modern Philosophy on Young Muslim Indonesian Students." International conference proceeding of ISTAC II: <i>Islamic Science in the Contemporary World: Islamic Science in Tertiary Education</i> . Ed. Baharudin Ahmad. Kuala Lumpur: ISTAC-IIUM, 2011. 345-55.
(18) Research Paper/Thesis/Dissertation	Fazli, Muhammad. "Epistemologi al-Ghazzālī (1058-1111) in al-Munqidz min al-Dalāl". Unpublished undergraduate research paper. UIN Suska Riau, 2013.
(19) Document from CD-ROM	United Parcel Service. "1994 Report to Shareowners", 31 December 1994. <i>LaserD</i> [CD-ROM]. Bethesda, MD: Disclosure, 1995.
(20) Internet or World Wide Web	Federal Election Commission. "Receipts of 1996 Presidential Pre-Nomination Campaigns." http://www.fec.gov/pres96/pres1b.jpg . Internet. Accessed on 13 May 1996.

Notes:

- If the next quotation is the same as the previous one, simply write:

Ibid., 198.

- If the quotation has been preceded by other quotes and more than one books (works) are quoted from the author, it is written:

Russell Keat and John Urry, *Social Theory as Science*, 190.

- If the quotation has been preceded by other quotes and only one book (work) is quoted from the author, it is written:

Russell Keat and John Urry, 190.

10. Guidelines for Transliteration of Arabic letters to Latin:

HURUF			HURUF		
ARAB		LATIN	ARAB		LATIN
ء	=	'	ص	=	ṣ
ب	=	b	ض	=	<u>ḍ</u> / ḍ
ت	=	t	ط	=	<u>ṭ</u> / ṭ
ث	=	ts	ظ	=	<u>ẓ</u> / ẓ
ج	=	j	ع	=	‘
ح	=	<u>ḥ</u> / ḥ	غ	=	gh
خ	=	kh	ف	=	f
د	=	d	ق	=	q
ذ	=	dz	ك	=	k
ر	=	r	ل	=	l
ز	=	z	م	=	m
س	=	s	ن	=	n
ش	=	sy	هـ	=	h

Notice the difference between the transliteration of the letters *hamzaḥ* and *‘ayn* above, which is the apostrophe that faces to the left (‘) for the letter hamzah, and the comma above facing to the right (,) for

	the letter <i>‘ayn</i> . For Arabic transliteration, the letter stopped <i>wāw</i> (<i>sukūn</i>) is written with the letter “w” (not “u”), while the letter stopped <i>yā</i> (<i>sukūn</i>) with “y” (not “i”).
11.	The submitted articles will be reviewed by editors and reviewers.
12.	The editor has the right to reject article manuscripts that do not match the focus, scope, and writing style of the Ushuluddin Journal.
13.	The author of the article is not charged at any circumstance.